

# **PRIVACY POLICY**

## **Basic Information**

Data Controller: RÚBRICA INGENIERÍA, S.L.  
(RÚBRICA)  
Address: Avenida Hermanos Bou, 246,  
Castellón de la Plana  
(Spain).  
CIF: B12473054  
Email: [info@rubricaingenieria.es](mailto:info@rubricaingenieria.es)

## Purposes:

The general purpose of data processing is the management of communication and relationship with the users of the WEBSITE. You can find more detailed information about specific purposes in the Additional Information section.

## Legitimation of data processing:

To inform users, by any means including sending commercial communications to the email address provided by the user, about RÚBRICA products and services similar to those acquired by the user.

To carry out promotional activities regarding other RÚBRICA products and services or those of its collaborators, including sending commercial communications to the email address that the user may provide with their prior authorization.

## Exercise of rights:

Users may exercise their rights by sending their request accompanied by their ID card or any other valid identification document, addressed to RÚBRICA, Avenida Hermanos Bou, 246, Castellón de la Plana (Spain), specifying the right they wish to exercise, or by sending the same information and documentation by email to the following address: [info@rubricaingenieria.es](mailto:info@rubricaingenieria.es).

## **Additional Information**

### For what purpose do we process your personal data?

At RÚBRICA we process the information provided to us through the forms or contact addresses published on the website for the purpose of managing the sending of the information requested.

We also process the information in order to create a budget tailored to your needs, and in the event of becoming a client, we will need your information in order to efficiently provide the service you have contracted.

### What is the legitimacy on which RÚBRICA bases the processing of your data?

We base our legitimacy on the free and voluntary contribution of the USER of their contact data and any other information in order to attend to any of the requests indicated in the previous section.

In each communication we send you, RÚBRICA will remind you of the way to revoke your consent with effect from the moment you exercise it.

### How long will we keep your personal data?

Your data will be kept for the minimum time necessary for the proper provision of the requested service, as well as to attend to any possible responsibilities that may arise from it and any other legal requirements.

### To whom will we transfer your data?

RÚBRICA may make transfers or communications of personal data to comply with its obligations to Public Administrations in cases where required in accordance with the current legislation at all times and, where appropriate, also to other Judicial or State Security Bodies.

### What rights do you have as the owner of the data?

As the owner of the data, you have the following rights:

- o Right of access. USERS have the right to obtain information from RÚBRICA about whether personal data concerning them is being processed, to access them and to obtain information about the processing carried out.
- o Right to obtain a copy of their personal data.
- o Right of rectification. USERS have the right for RÚBRICA to rectify their personal data in case they were inaccurate or incomplete.
- o Right to erasure. USERS have the right for the data to be erased when it is no longer necessary for the purpose for which it was provided or when the rest of the legally established circumstances occur.
- o Right to restriction of processing. USERS have the right to request a restriction on the processing of their personal data, so that the processing operations that must correspond in each case are not applied to them, in those cases provided for in article 18 of the GDPR.
- o Right to portability. USERS have the right to receive the personal data that concerns them in a structured format, provided that such data concerns only the user and has been provided by him/her.

You also have the right to withdraw the consent for any specific purpose granted at the time, without affecting the lawfulness of the processing based on the previous consent.

These rights may be exercised by sending a written request to the address of your permanent establishment, located at Avenida Hermanos Bou, 246, in Castellón de la Plana (Spain), or if you prefer, by sending your request from the email address that you provided when registering on the WEB, to: [info@rubricaingenieria.es](mailto:info@rubricaingenieria.es).

You can access models, forms and more information available for the exercise of your rights on the website of the national control authority, the Spanish Data Protection Agency: [www.aepd.es](http://www.aepd.es).